

**Santa Cruz County Health Services Agency  
Quality Management Draft Minutes  
11-19-20**

Topic	Discussion/Recommendations	Action	Responsible Party	Follow up Date
<b>Welcome and Intro.</b>	Socorro convened the meeting of the Quality Management Committee by welcoming attendees.	None	N/A	N/A
<b>Attendees:</b>	<b>Marion Jordan, Raquel Ruiz, Socorro Gutierrez, Dr. Michele Violich, Elaine Nast, Jennifer Phan, Kyiera Miller</b>	None	N/A	N/A
<b>Guests:</b>		None	N/A	N/A
<b>Agenda Items</b>				
<b>HIV Program Updates</b>				
<b>Follow up on Action Items from 9/17/2020 meeting which included discussion with Dr Michele Violich Medical Director of South County Clinics</b>  <b>Data:</b> <b>New Quarterly data 10/1/2019 – 9-30/2020 Update: Hep B vaccines indicator</b>	Followed up on action items related to Dental Dotphrase. Dr. Violich spoke to Maria Ruvalcaba about entering the dental dotphrase. Marion had JMac change the dental dotphrase to first as a yes/no question? Dr. Kelley is on board for training Marcio Melo, details TBD			
	DISCUSSION OF QI METRICS discrepancy between CD4 & VL testing- decided it was accurate as VL is 2X/year and CD4 is 1X/year)	None		
	ARV Prescribed – does not look accurate (100%) and Marion stated it may be due to clinician error and not updating med list. Likely to be more aligned with VL suppression numbers. There was a suggestion for doing a PDSA on HIV Viral Load Suppression and ARV prescribed.	Follow up with Serena for quality assurance	Marion	12/3/30
	HCV Screening-Is this self-imposed or a HRSA requirement? Determination of such will help prioritize effort for this indicator.	Review HRSA indicators	Socorro	12/31/2020
	TB Screening- patients are screened once but QI indicators reflect 10% are not screened. Dr. Violich suggested Serena working with JMac on a report. .	F/u with Serena	Marion	12/3/20
	Substance Use, Tobacco Use Screening and Mental Health Screening- Marion stated screening is not being done on telehealth visits in SC. Dr. Violich stated it depended on the team in Watsonville. would like to work on systems to put in place for telehealth visits	Talk to clinic staff to incorporate into telehealth visits	Marion and Dr. Violich	12/17/20
	Chlamydia and Syphilis- no surprise given no face to face visits	None		
	Hep B screening- patients are screened once but QI indicators reflect 10% are not screened. Dr. Violich suggested Serena working with JMac on a report.	F/u with Serena	Marion	12/3/20
Hep B Vaccination: Bad date. Need to fix inquiry.	F/u with Serena	Marion	12/3/20	

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	Dr V suggested adding info on target goals to spread sheet and cc'ing Dr Kelley & Leonard on data to help them focus efforts. Also introduced us to new report tools in Epic			
<b>Approval of Minutes from 10/15/2020</b>	Minutes were approved by the committee. Elaine motioned an approval and seconded by Marion.			
<b>Announcements</b>	None			
<b>Consumer Participation</b>	Raquel stated the WellApp text platform was purchased with a maximum amount of 5 questions OR can be sent with link to survey monkey allowing any number of questions. Clinics will be launching next week. It can also be piloted for RW participants.			
<b>Transition of RW Part C to clinics:</b>	A series of meetings were successfully completed involving Clinic and PH Staff in which the various components of the RW Part C Grant were discussed.  Next step is for Public Health to develop a plan for case management integration (CARE Team) into Clinics. Socorro proposed she meet with Elaine and Fernan to develop a plan and then present it to the MD providers. Staff to be included are Raquel, Amy, Dr. Violich, Marion, Dr. Kelly, Fernan, Elaine and Socorro.	Socorro to meet with CARE Team staff  CARE Team staff to meet with Clinic staff	Elaine  Socorro	11/24/20  Schedule meeting by week of 12/14
<b>PDSA</b>	Retention to Care PDSA is still being worked on by CARE Team case managers.			On-going
<b>Logistics:</b> Next meeting January 21, 2021 Next subcommittee meeting December 3, 2020	Socorro will review minutes/action items from the last data meeting to ensure meeting on 12/3 is needed. Raquel to be included in the meeting.	Is data meeting needed?	Socorro	11-30-20

**Date Minutes Accepted:** \_\_\_\_\_

**NEXT MEETING: Thursday, January 21, 2020 from 11:00 am to 12:30 PM via Microsoft Teams**