

**Santa Cruz County Health Services Agency  
RW Part C  
QM Calendar 2021**

2021 Work Plan Tasks	Frequency
HIV QM Committee meetings	The 3 <sup>rd</sup> Wednesday of each month
HIV QM Subcommittee meetings	The 1 <sup>st</sup> Thursday of each month
Updating and clarifying performance measures	Ongoing
Committee Approval of Quality Management Plan	April, 2021
Performance Measures Report	Quarterly based on the previous year: 1/1/20 - 12/31/20 4/1/20 - 3/31/21 7/1/20 - 6/30/21 10/1/20 - 9/30/21  Report to be run within 1 month of end date
PDSA	<ul style="list-style-type: none"> <li>-At least twice per year; to be driven by data outcomes</li> <li>-Ongoing Retention to Care PDSA to be reviewed bi-annually April, 2021 and October, 2021</li> <li>- Pap Smears PDSA 3/20 and 6/20</li> <li>- Hepatitis B Vaccine PDSA 5/20 and 8/20</li> </ul>
Aggregate Data Comparison	March, 2021
Manual Audits	PCP Prophylaxis May, 2021
Organizational Quality Program Evaluation	March 18, 2021
Consumer Participation Forums	3 Times a year, via telecommunication due to the COVID-19 response
Consumer Satisfaction Survey	January 2021
Staff Satisfaction Survey	April 2021