

# The County of Santa Cruz Integrated Community Health Center Commission

**Minute Taker: Mary Olivares**

Minutes of the meeting held July 2, 2025

**TELECOMMUNICATION MEETING:** Microsoft Teams Meeting - or call-in number +1 916-318-9542 – PIN# 500021499#

Attendance	
Len Finocchio	Executive Board – Co-Chair
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Michelle Morton	Member
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	County of Santa Cruz, Admin Services Manager
Mary Olivares	County of Santa Cruz, Admin Aide
<b>Meeting Commenced at 1:00 pm and concluded at 2:10 pm</b>	
Excused/Absent:	
Excused: Christina Berberich	
Absent: Maximus Grisso	
Absent: Nicole Pfeil	
1. Welcome/Introductions	
Introductions were done at this time.	
2. Oral Communications:	
Marco mentioned he had visited the Watsonville clinic and usually he takes the plastic bands for blood draws home. At this last visit he was told that he could not take the band home, and he wanted to know if there was a rule to prevent this from happening. Amy to find out if there is a regulation on medical waste and will update Marco.	
Rahn stated he will be sending Mary an article for her to send out to commissioners.	
3. June 11, 2025, Meeting Minutes – Action Required	
Review of June 11, 2025, Meeting Minutes – Recommended for approval. Marco motioned to accept minutes as presented. Rahn second, and the rest of the members present were all in favor.	
4. Chronic Pain Management Policy – Action Required	
Raquel presented the new chronic pain management policy to commissioners. Currently, clinicians refer to the Safe RX Pain Management Guidelines that was created by Santa Cruz County Health Improvement Partnership and is used throughout Santa Cruz County. Commissioners had questions and concerns with duplicate information on the policy and the Safe RX Pain Management Guidelines. This draft policy appears to be written as a procedure with granular level of detail. The policy should only have information not included in the Safe RX Pain Management Guidelines. Raquel will update the Policy Committee with the commission concerns. Raquel to come back to commissioners in one year with assessment on how the policy is working. Rahn moved to adopt the policy. Dinah second, and the rest of the members present were all in favor.	
5. Adding Dientes Penny Lane Site – Action Required	
Raquel reported Dientes acquired a new space located in Watsonville on Penny Lane to expand their services. The commission needs to approve adding a site to our HRSA scope because we have a written agreement with Dientes to provide dental care to eligible patients. Dinah moved to approve. Marco second, and the rest of the members present were all in favor.	
6. Quality Management Plan - Action Required	
Raquel presented the Quality Management Plan to commissioners for approval. Raquel went over updates and changes with commissioners. Rahn motioned to accept the Quality Management Plan with changes. Dinah second, and the rest of the members present were all in favor.	
7. Approve new Policy and Procedure "False Claims Act Requirements" – Action Required	
Julian presented the new False Claims Act Requirement draft policy and procedure. He started to review the new policy with commissioners, and the question if this new policy has been reviewed by County Counsel. Commissioners would like this reviewed by County Counsel before approving it. Julian will return a draft after County Counsel reviews at a future meeting for approval.	

8. Motion to Rescind
Commissioners stated this item will be taken off the agenda. Maximus can ask at any meeting if he has any questions about this item.
9. Quality Management Update
<p>Raquel reported at the last Quality Management Committee Meeting they finalized the Quality Management Plan (action item on the agenda). She also reported they reviewed the Quality Management detailed calendar. Raquel presented the Care Based Incentive (CBI) quality care measures. She stated there are three lower performing measures that include breast cancer screening, cervical cancer screening and child and adolescent well care visits. Raquel reported they were allocated funding in the amount of \$220,000.00 which will be used to allocate staffing to assist with outreach to schedule patients. Raquel reported on the Mobile Mammography Pilot project with the Alliance and Alinea. She stated screenings are provided on a mobile van, and they aim to schedule 7 patients per hour and a minimum of 30 per day with a goal of 40. She reported that Alinea is providing screening mammograms to patients, and they will receive a \$50 Target gift card after completing the screening (day of service). Raquel reported on the two successful events at the Watsonville Health Center on 6/26/2025 with 37 completed mammograms and Emeline Health Center and Homeless Persons Health Project on 6/30/2025 with 34 completed mammograms.</p> <p>Raquel reported on Peer Review &amp; Risk Management Committee. Raquel reported that 79 chart audits were completed on June 18th at the all-provider meeting. The theme of the chart audits were patients with diabetes and overweight pediatric patients. She reported the providers had virtual break out rooms and that worked well for small group discussions. The action items from this chart review where: education on pediatric overweight, collaboration with Parks Rx, problem-based training in our Electronic Health Record and standardized rooming for people with diabetes.</p>
10. Financial Update
<p>Julian reported on year-to-date financials for year 2024 vs. 2025. He reported revenue has increased by approx. 18.4% compared to the same period last year. Julian reported the year-to-date deficit has been reduced by 2.63 million. Julian reported that some of the potential contributing factors may include increased patient volume, expanded templates, reduction in no shows, increased operational efficiency, improved billing practices, and receipt of new or enhanced grant funding or supplemental programs. Lastly, Julian reported total expenditures YTD: \$50.93 million, this reflects operational and program-related outflows. The current operating deficit is: Approximately \$9.1 million. He reported on the observations: The revenue collected is trailing behind expenditures by 18%, it is important to monitor whether this is due to: delayed reimbursements or grants, shortfall in projected service delivery or encounter volumes, and significant increase in Personnel costs.</p> <p>At this time Rahn moved to add an additional 5 minutes to this meeting. Dinah second and all the other members present were all in favor.</p>
11. CEO Update
<p>Amy reported that she and Julian are working on a presentation, sustainability as an organization. She lastly reported there is a transition leadership staff either retiring or moving to a different organization.</p> <p>Dinah and Commissioners thanked Amy and staff for all their hard work and how much they all are appreciated.</p>
<p>Next meeting: August 6, 2025, 1:00pm - 2:00pm</p> <p><b>Meeting Location: In- Person-</b> 150 Westridge Drive, Suite 101, Watsonville, Ca 95076 and 1080 Emeline Ave., Bldg. Clinic. Cruz, CA 95060. Commission will connect through Microsoft Teams Meeting or call in (audio only) <a href="tel:+18314542222191727602">+1 831-454-2222,191727602#</a> United States, Salinas Phone Conference ID: <b>191 727 602#</b></p> <p><input type="checkbox"/> Minutes approved _____ (Signature of Board Chair or Co-Chair)      ____/____/____ (Date)</p>